



CANNON BUILDING  
861 SILVER LAKE BLVD., SUITE 203  
DOVER, DELAWARE 19904-2467

**STATE OF DELAWARE**  
**BOARD OF LANDSCAPE ARCHITECTURE**

TELEPHONE: (302) 744-4500  
FAX: (302) 739-2711  
WEBSITE: [DPR.DELAWARE.GOV](http://DPR.DELAWARE.GOV)  
EMAIL: [customerservice.dpr@state.de.us](mailto:customerservice.dpr@state.de.us)

PUBLIC MEETING MINUTES:	<b>BOARD OF LANDSCAPE ARCHITECTURE</b>
MEETING DATE AND TIME:	<b>Thursday, November 12, 2015 at 9:00 a.m.</b>
PLACE:	Conference Room B, Cannon Bldg, 861 Silver Lake Blvd Dover, DE 19904
MINUTES FOR APPROVAL:	

**MEMBERS PRESENT**

Timothy Metzner, Professional Member  
William Bullock, Public Member  
Mary Ann Whidby, Public Member

**DIVISION STAFF/DEPUTY ATTORNEY GENERAL PRESENT**

Jennifer Singh, Deputy Attorney General  
Lisa Smith, Administrative Specialist II

**Members Absent**

Eric Wahl, Board President  
Jeff Clark, Professional Member

**OTHERS PRESENT**

Gayle MacAfee, Deputy Director

**CALL TO ORDER**

Mr. Bullock called the meeting to order 9:04 a.m.

**REVIEW OF MINUTES**

The Board reviewed the minutes of the August 13, 2015 meeting. Ms. Whidby made a motion, seconded by Mr. Bullock to approve the minutes as presented. By unanimous vote, the motion carried.

## **New Business**

### **Ratification of Certificate of Authorization**

Ms. Whidby made a motion, seconded by Mr. Metzner to ratify the Certificate of Authorization submitted by Pennoni Associates, Inc. By unanimous vote, the motion carried.

### **Ratification of Application(s) for LA Licensure by Reciprocity**

Ms. Whidby made a motion, seconded by Mr. Metzner to ratify the application for licensure by reciprocity for Mr. James Keefer. By unanimous vote, the motion carried.

## **Other Business before the Board**

Mr. Metzner made a motion, seconded by Ms. Whidby to approve the 2016 Landscape Architecture meeting dates. By unanimous vote, the motion carried.

## **Public Comment**

Ms. MacAfee stated to the Board that Senate Bill 74 passed the Senate during Session 1, and is now on the House Ready list for January 2016.

## **Next Meeting Date**

The Board will hold the next scheduled Board meeting on February 11, 2016 at 9:00 a.m., in Conference Room "B" of the Cannon Bldg., 861 Silver Lake Blvd., Dover, Delaware.

## **Adjournment**

Ms. Whidby made a motion seconded by Mr. Metzner, to adjourn the meeting. The meeting was adjourned at 9:09 a.m.

Respectfully submitted,



Lisa Smith  
Administrative Specialist II  
Board of Landscape Architects